



VACANCY

FISHING ADMINISTRATOR

Roxtons is one of the leading sporting agents in the UK. Based in Hungerford, Berkshire, our client base consists of high net worth individuals and large corporations from around the world. We have built up our reputation over 40 years by providing outstanding sport, backed by a highly efficient and personal level of service.

We are currently looking to recruit a Fishing Administrator to work alongside the Fishing Director supporting the team as and when required. The role will involve answering the telephone, administration of fishing trips all around the world and general administration of the office.

The successful candidate will enjoy working in a small team, be prepared to work flexible hours on occasions, have excellent IT skills, be well organised and have good attention to detail with an excellent telephone manner.

Salary is dependent upon experience, skills and knowledge. Company benefits include private health and pension.

Please apply in the first instance to Louise Laycock outlining your reasons for application and your salary expectations.

Email: louise.laycock@roxtons.com
www.roxtons.com

WE ARE AN EQUAL OPPORTUNITIES EMPLOYER